

The North East Cheshire Lawn Tennis League (NECLTL)

Privacy Policy

Our contact details:

Name: NECLTL Honorary Secretary

E-mail: honsec@necltl.org

The type of personal information we collect:

We currently collect and process the following information:

- Names, telephone numbers and email addresses of officers of the NECLTL
- Names, telephone numbers and email addresses of the various officers of all the member clubs
- Postal addresses, website addresses, telephone numbers (if they have one) and map co-ordinates of all member clubs
- Names and BTM (British Tennis Member) numbers of all participants in the NECLTL. The BTM number and associated personal information is managed and processed by the Lawn Tennis Association (LTA).
- Bank account numbers and sort codes of individual NECLTL Committee Members.

How we get the personal information and why we have it:

The personal information we process is provided to us directly by you or indirectly through your own private tennis club for one of the following reasons:

- To enable communication between the NECLTL and member clubs
- To enable communication between member clubs and captains of teams

We use the information that you have given us in order:

- To communicate important information relating to all aspects of operating the NECLTL.

Under the General Data Protection Regulation (GDPR), the lawful bases we rely on for processing this information are:

(a) Your consent. You are able to remove your consent at any time. You can do this by contacting the NECLTL Honorary Secretary

How we store your personal information

Your information is securely stored at necltl1953@gmail.com and necltl.org and competitions.lta.org.uk

We keep email addresses and telephone numbers until member clubs inform the NECLTL of any changes. We will then dispose of your information within one month by deleting the details from necltl1953@gmail.com and necltl.org when you ask us to do so.

Your data protection rights

Under data protection law, you have rights including:

Your right of access - You have the right to ask us for copies of your personal information.

Your right to rectification - You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

Your right to erasure - You have the right to ask us to erase your personal information in certain circumstances.

Your right to restriction of processing - You have the right to ask us to restrict the processing of your personal information in certain circumstances.

Your right to object to processing - You have the the right to object to the processing of your personal information in certain circumstances.

Your right to data portability - You have the right to ask that we transfer the personal information you gave us to another organisation, or to you, in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you from the date we acknowledge receipt of your request.

Please contact us at honsec@necltl.org if you wish to make a request.

How to complain

If you have any concerns about our use of your personal information, you can make a complaint to us at honsec@nectl.org

You can also complain to the ICO if you are unhappy with how we have used your data.

The ICO's address:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Helpline number: 0303 123 1113

ICO website: <https://www.ico.org.uk>